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ROOM STAFF](#)[GENERAL RULES FOR
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ALL EVENTS](#)[JUDGING GUIDELINES](#)[DISCUSSION](#)[DRAW EVENTS](#)[SPECIAL THANKS](#)**SCHEDULE OF EVENTS**

3:20 PM	Registration Opens at Owatonna High School 1455 SE 18th St, Owatonna, MN 55060 Enter through the main door #1 Buses can park in the lot between the building and the tennis courts
4:05 PM	Draw Meeting in the Media Center
4:10 PM	Judges' and Coaches' Meeting - Owatonna Foundation Room (A118-A119)
4:15 PM	Draws Begin for Round 1 in the Media Center
4:30 PM	Round 1 All Non-Draw Events
4:45 PM	Round 1 for Draw Events
5:30 PM	Draws Begin for Round 2
5:45 PM	Round 2 All Non-Draw Events
6:00 PM	Round 2 for Draw Events
6:45 PM	Draws Begin for Round 3
7:00 PM	Round 3 All Non-Draw Events
7:15 PM	Round 3 for Draw Events
8:30 PM	Awards in the Auditorium A100 (or as soon as possible)

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IMPORTANT LINKS & INFO

[Map of the High School](#)

[Coaches' Contact Information Form](#) (complete this form before Thursday!)

JUDGES' MEETING: 4:10 PM

- Foundation Room (A118 & A119)
- We do ask that if you're not judging a round you remain in the Judges' & Coaches' lounge in case you are needed

Speechwire Live (Judges!): [SpeechWire Tournament Services - Online Tournaments](#)

We will be holding online draws in the Media Center for Extemp Reading, Extemp Speaking, & Storytelling

WIFI

Join the Speech network with the password OwatonnaSpeech

FOOD

Concessions for students: pizza, pop, bubblrs, dessert items, pop tarts, etc.

Food for judges & coaches: coffee, pop, water, taco bar, vegetarian meat option, dessert items

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TOURNAMENT & TAB ROOM STAFF

The tab room is located in Room 337

Marcia Anderson	Tournament Manager & Owatonna Co-Head Coach	507-456-1228
Mark Anderson	Owatonna Co-Head Coach	507-456-1230
Betsy Cole	Owatonna Assistant Coach	
Halley Purkey Ritscher	Owatonna Assistant Coach	
Sandy Nieland	Tab Room Manager/Guru	
Leanne Overlander	Draw Manager	

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GENERAL RULES FOR SPEECH EVENTS

The Owatonna Huskies Invitational Speech Tournament will have all 13 recognized MSHSL categories.

Here is the link to general rules and categories:

[2024-2025 Speech Rules, Policies and Bylaws](#)

TIME GUIDELINES FOR ALL EVENTS

- | | |
|--|-------------------------------------|
| Creative Expression: 10 minutes | Humorous: 10 minutes |
| Discussion: Until the task is solved, usually 40-50 minutes (60-minute cap) | Informative: 10 minutes |
| Drama: 10 minutes | Original Oratory: 10 minutes |
| Duo: 10 minutes | Poetry: 10 minutes |
| Extemporaneous Reading: 7 minutes | Prose: 10 minutes |
| Extemporaneous Speaking: 7 minutes | Storytelling: 7 minutes |
| Great Speeches: 10 minutes | |

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- Ballots will be pushed out at least 10 minutes before the scheduled start of the round. If you do not have a ballot, please stay in the judges' & coaches' lounge in case we need you.
- Judges should report to their room at least 5 minutes before the scheduled start of the round to help keep our meet running on schedule.
- **Rank to 5** so if there are 7 competitors in the round there will be ranks of 1,2,3,4,5,5,5
- Allow a 30-second grace for time but please cut them off after that (so cut off at 10:30 and 7:30). Do NOT lower your rank of a student if they are over time. But please include their time in your comments.
- Before having the first speaker start, please do the following:
 1. **Take attendance!** That way if someone is in the wrong room, they can switch!
 2. Competitors may provide trigger warnings (if applicable to their piece) so that some may leave the room during that speech if necessary. **DO NOT LOWER YOUR RANK OF A STUDENT IF THEY CHOOSE TO LEAVE DURING A COMPETITOR'S SPEECH.**
 3. **Click "START ROUND"** in Speechwire so that the tab room knows you are there and started.
 4. Remind speakers of your time signals (if providing).
- Critiques are provided in written form and **are NOT given verbally to speakers.**
- **SUSPECTED RULES VIOLATIONS: Come to the tab room and ask for a form** - Do NOT lower ranks for a potential rules violation - this form is to help coaches be aware in advance of sections.
- **COMPLETE YOUR RANKS AT THE END OF EACH ROUND!!** You can type your comments later, if necessary.

Acknowledging and Preventing Bias in Judging

We are all influenced by implicit bias, or the stereotypes that unconsciously affect our decisions. When judging, our implicit biases negatively impact traditionally marginalized and disenfranchised students. Before writing comments or making a decision, please take a moment to reflect on any biases that may impact your decision-making. To ensure a more equitable experience for our participants, please be sure your decision-making process and comments are related only to the content and quality of the presentation itself.

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Judges will pick up disco tasks from the Judges' & Coaches' Lounge before the round.

DRAW EVENTS

Draw Competitors should be in the Media Center at least 5 minutes before their assigned draw time. Once there, the Draw Manager will confirm their draw time and open their draw at the appropriate time. **Draws will occur every 8 minutes. Students who are double-entered are expected to keep to their draw and prep times.**

All prep times are 30 minutes. Students may prep independently (and may come back to the Media Center if any questions arise) and are expected to be in their assigned room for their assigned speaking time.

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A very special thank you to area coaches who hosted meets before us and were so generous and willing to share their insights to help make our meet run as smoothly as possible. Extra special thanks to Sandy Nieland, Heather Finholm, Leanne Overlander, and Jody Saxton-West without whom this tournament would have been far more chaotic and stressful!